

**AGENDA  
CITY OF HARTFORD  
FINANCE & PERSONNEL COMMITTEE  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, MARCH 10, 2020  
6:45 P.M.**

1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion and consideration of approving the following licenses: (Cigarette and Tobacco)  
A & B Mart, LLC (Weights & Measures) A & B Mart, LLC
5. Discussion and consideration of approving Sutterlin Restorations, Janesville, to complete the Veterans Memorial Aquatic Center pool vessel painting project as specified at a total base bid cost not to exceed \$48,750, with an additional cost of \$25 per lineal foot for joint repair, and the shortfall to come from surplus funds in the Veterans Memorial Aquatic Center pool project fund 496. (Executive Summary attached)
6. Adjournment.

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING, PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD, 173 WIS 2D 553, 494 N.W. 2D 408 (1993). SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

## Executive Summary

**Title:** Recommendation to approve Veterans Memorial Aquatic Center Pool Vessel Painting Project

**Background:** The 2020 CIP included an approved budget of \$30,000 for the repainting of the Veterans Memorial Aquatic Center main and lazy river pool vessels. The work additionally includes repairs to expansion joints as are deemed as necessary in the two pool vessels. The project timeline requires that the specified work is completed by May 18<sup>th</sup> which is necessary in order to plan for an opening season date of May 30<sup>th</sup>. The bid requested a base bid amount for the painting and up to 100 lineal feet of joint repairs. Additionally the bid was to provide a cost per lineal foot of any joint repairs that may be necessary and can best be determined following the cleaning of the vessels prior to painting. The project was put out for bids and two bids were received as follows.

Ricchio Inc. Gurnee, IL.	Base Bid	\$88,600
	Joint Repair per Lineal Foot	\$4.90
Sutterlin Restorations Janesville, WI	Base Bid	\$48,750
	Joint Repair per Lineal Foot	\$25.00

In review of the proposals the low bid is from Sutterlin Restorations and it is over the approved budget. Ricchio Inc. which submitted the second bid was the General Contractor that did the construction of the Veterans Memorial Aquatic Center. The proposal from Ricchio Inc. would include the painting performance to be completed by a painting subcontractor while Sutterlin Restorations is a painting contractor who would be actually performing the work.

Based on the higher than anticipated proposal amount staff has been evaluating the project scope and specifications of work. This included reaching out to the two contractors who submitted proposals. In those communications there were a number of items that were discussed as possible adjustments to the specifications and scope of work that could reduce the projects expense. These included a single coat of paint on floor surfaces, adjusting some of the deck grate surface area painting work, consideration to review alternate caulk joint product option as a material change that could save on cost, changes on the work process specified for the surface preparation steps specifically as it concerns the current step for abrasive blasting of the surface prior to the new paint coating and not requiring a performance bond. In discussion with the above stated scope of work adjustments the low bidder has indicated that as much as \$13,000 could be reduced from the base bid. If the low bidder was approved staff would proceed to outline a number of change order requests in order to get the project at a lower cost but still complete the project to ensure a quality repainting is completed.

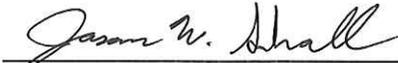
If the low bid is approved staff is recommending that the additional funding shortfall of \$18,750 as well as any additional joint repair work expense would be taken from the Veterans Memorial Aquatic Center project fund 496. The final project expenses and revenue are being confirmed by the Finance Director at this time and based the most recent years VMAC Capital Campaign donations deposited in 2019 the account presently is showing a surplus cash balance of \$77,033.

**Fiscal Impact:** The approved budget of \$30,000 in the CIP is in account number 424.424.574777.59301 and the shortfall from surplus funds in the Veterans Memorial Aquatic Center pool project fund 496.

**Staff Recommendation:** Staff recommends approval of Sutterlin Restorations, Janesville, Wisconsin to complete the Veterans Memorial Aquatic Center pool vessel painting project as specified at a total base bid cost not to exceed \$48,750 with an additional cost of \$25 per lineal foot for joint repair with the funding for the costs as listed and identified under fiscal impact.

Prepared by:  3/6/20  
Mike Hermann, Parks and Recreation Director Date

Reviewed by:  3/6/2020  
Dawn Timm, Finance Director Date

 3-6-2020  
Jason Schall, City Engineer Date

Approved by: \_\_\_\_\_  
Steve Volkert, City Administrator Date

Routing: Finance and Personnel Committee 3/10/20  
City Council 3/10/20