

**AGENDA
CITY OF HARTFORD
FINANCE & PERSONNEL COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, FEBRUARY 11, 2020
6:45 P.M.**

1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion consideration of approving the following licenses: (bartender) Jacob Demler
5. Discussion and consideration of authoring appropriate City officials to fill the Administrative Lieutenant, and the subsequent Detective vacancy, and to fill all anticipated vacancies on or after February 13, 2020. (Executive Summary attached)
6. Adjournment.

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING, PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD, 173 WIS 2D 553, 494 N.W. 2D 408 (1993). SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

EXECUTIVE SUMMARY

TITLE: Filling of Anticipated Sworn Officers Staffing Vacancies

BACKGROUND:

The retirement of Chief Groves on February 10, 2020, and the subsequent internal promotion of Lt. MacFarlan on February 11, 2020, will create a cascading series of vacancies to our department's authorized staffing levels. As each of the vacancies are filled from our current employee pool it will create a vacancy after the candidate's promotion.

The first vacant position to be filled will be the Administrative Lieutenant's position. The promotional process for this position is completed and Detective Richard Thickens will be promoted to the position on or after February 13, 2020.

The promotion of the successful candidate to Lieutenant will leave a vacancy in the candidate's previous role, in this case Detective, that will require filling via a promotional process for a field of candidates to be determined, currently holding the rank of Police Officer.

The successful Police Officer candidate's promotion to fill the vacant Detective's spot will then leave a vacancy for a Police Officers Officer's position. The filling of that position, to maintain our department's current authorized staffing levels, has been addressed and approved by this body at the January 14, 2020, meeting of the Finance and Personnel committee.

The timely restoration of all of these staffing levels will ensure the best possible continuity and operational stability for the department.

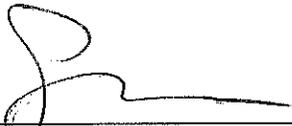
FISCAL IMPACT:

The filling of all of these anticipated staffing vacancies is included in the 2020 operations budget. There will be no additional unanticipated financial impact for filling these positions.

RECOMMENDATION:

To authorize the appropriate city officials to fill the Administrative Lieutenant, and the subsequent Detective vacancy, and to fill all anticipated vacancies on or after February 13, 2020.

PREPARED BY:



Scott MacFarlan, Chief of Police/Elect

DATE:

1-24-2020

APPROVED BY: 
Steve Volkert, City Administrator

DATE: 1-27-2020

Committee Routing: Finance and Personnel Committee

February 11, 2020