

**AGENDA
CITY OF HARTFORD
FINANCE & PERSONNEL COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, JANUARY 8, 2019
6:45 P.M.**

1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion and consideration of approving a bartenders license for Gloria Mattice and Jenna Yadro.
5. Discussion and consideration of approving an ordinance creating Section 5.08(5)(c) of the Municipal Code regarding prohibitions on false panic alarms. (Executive Summary attached)
6. Discussion and consideration of authorizing appropriate City officials to establish a current Communications Officer Eligibility List to fill the vacated 50% Part-Time Communications Officers position, contingent upon Police and Fire Commission approval. (Executive Summary attached)
7. Adjournment.

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING, PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD, 173 WIS 2D 553, 494 N.W. 2D 408 (1993). SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

EXECUTIVE SUMMARY

TITLE: Amendment/Creation of Sections 5.08 – Private Alarm Systems and Section 42.02(1) – Bond Schedule

BACKGROUND:

The Hartford Union High School has installed panic alarm systems in their facility that allow them to immediately broadcast panic alarms on the Hartford Police Department radio system. Because of their intended usage, they are readily accessible and are subject to potential abuse for non-emergency reasons. To avoid potential abuse by ensuring the enforceability of misuse, it has become necessary to amend/create the following sections of the municipal code to read as follows:

5.08 **PRIVATE ALARM SYSTEMS.** (1) Declaration of Purpose. This ordinance is enacted to provide minimum standards and regulations applicable to **panic**, burglar, and fire alarm systems. Public safety will be aided by providing a more efficient system of private security, which properly balances quick response by emergency responders with minimization of fire and police time spent on false alarms.

(5) Prohibitions

- (c) No person shall knowingly activate or cause to be activated any false alarm that would cause the evacuation of a building, dwelling, school premises, vehicle, or place of public assembly or any room within a building, dwelling, or school premises; or cause public inconvenience, panic, fear, or an interruption or impairment of governmental operations.

Additionally, Section 42.02(1) Bond Schedule should be amended to create corresponding forfeitures for these violations:

Chapter 5 Private Alarm Systems (\$10-500)

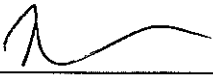
5.08(5)(c)	Prohibitions on Panic Alarms						
	1st	125.00	32.50	10.00	13.00	38.00	218.50
	2nd	200.00	52.00	10.00	13.00	38.00	313.00
	3rd	300.00	78.00	10.00	13.00	38.00	439.00

FISCAL IMPACT:

The financial impact, in terms of the fines that would be collected, is difficult to estimate. It is our hope that by creating this prohibition and ensuring its enforceability we will generate a legitimate deterrent for would be offenders and we will not encounter this type of abuse of the system.

RECOMMENDATION:

Staff recommends that Sections 5.08 and 42.02(1) of the Hartford Municipal Code be amended/created to read as recommended above.

PREPARED BY:  **DATE:** 12-19-18
David A. Groves, Chief of Police

REVIEWED BY: _____ **DATE:** _____
Ian Prust, City Attorney

APPROVED BY:  **DATE:** 12-21-18
Steven Volkert, City Administrator

Committee Routing: Finance and Personnel Committee -
Common Council -

January 8, 2019
(1st reading) January 22, 2019
(2nd reading) February 12, 2019

ORDINANCE NO. _____

**AN ORDINANCE CREATING SECTION 5.08(5)(c)
OF THE MUNICIPAL CODE REGARDING PROHIBITIONS ON FALSE PANIC ALARMS**

WHEREAS, a panic alarm system has been installed in the Hartford Union High School with direct access to the Hartford Police Department's Emergency Communications System to enhance emergency communications during critical incidents; and

WHEREAS, the intended use of this system requires that it be readily accessible to the public for use in emergency situations; and

WHEREAS, this accessibility will create a potential for abuse of the system to activate false alarms for non-emergency purposes; and

WHEREAS, current municipal code does not clearly prohibit the abuse of this type of panic alarm system;

NOW THEREFORE, the Common Council of the City of Hartford do ordain as follows:

SECTION 1. Section 5.08(1) of the Municipal Code is amended to read as follows:

5.08 PRIVATE ALARM SYSTEMS. (1) Declaration of Purpose. This ordinance is enacted to provide minimum standards and regulations applicable to **panic**, burglar, and fire alarm systems. Public safety will be aided by providing a more efficient system of private security, which properly balances quick response by emergency responders with minimization of fire and police time spent on false alarms.

SECTION 2. Section 5.08 (5)(C) of the Municipal Code is created to read as follows:

No person shall knowingly activate or cause to be activated any false alarm that would cause the evacuation of a building, dwelling, school premises, vehicle, or place of public assembly or any room within a building, dwelling, or school premises; or cause public inconvenience, panic, fear, or an interruption or impairment of governmental operations.

SECTION 3. Section 42.02(1) of the Municipal Code is amended to include a fine for violating this ordinance as indicated below and is confirmed until changed by ordinance or resolution of the Common Council:

Chapter 5 Private Alarm Systems (\$10-500)

5.08(5)(c)	Prohibitions on Alarms						
	1st	125.00	32.50	10.00	13.00	38.00	218.50
	2nd	200.00	52.00	10.00	13.00	38.00	313.00
	3rd	300.00	78.00	10.00	13.00	38.00	439.00

SECTION 4. This ordinance shall be effective upon passage and publication as provided by law.

Timothy C. Michalak, Mayor

Introduced: _____

Adopted: _____

ATTEST:

Lori Hetzel, City Clerk

EXECUTIVE SUMMARY

**TITLE: REQUEST TO ESTABLISH AN ELIGIBILITY LIST FOR
REGULAR PART-TIME (50%) COMMUNICATIONS
OFFICER VACANCY**

BACKGROUND:

The Hartford Police Department received the resignation of Communications Officer Jamie Thuemmler on December 3, 2018, from one of our Part-Time 50% Communications Officers position. C.O. Thuemmler has accepted a fulltime position with benefits with another employer. C.O. Thuemmler's last day in this position will be December 25, 2018. This will drop the staffing levels of the Emergency Communications Center below authorized levels.

The department is requesting approval to generate an eligibility list to fill the vacancy as soon as possible, and to maintain that eligibility list for any potential future vacancies.


FISCAL IMPACT:

There would be no additional salary or benefit funding required to staff the Part-Time 50% Communications Officer's position as it is already included in the 2018 and 2019 personnel budgets.

RECOMMENDATION:

To authorize appropriate City Officials to establish a current Communications Officer Eligibility List to fill the vacated 50% Part-Time Communications Officer's position, contingent upon Police and Fire Commission approval as set forth by State Statute 62.13(4)(a).

PREPARED BY:



David A. Groves, Chief of Police

DATE:

12-13-18

APPROVED BY:



Steve Volkert, City Administrator

DATE:

12-19-18

Committee Routing:

Finance and Personnel Committee
Police and Fire Commission

January 8, 2019

January 9, 2019