

**AGENDA
CITY OF HARTFORD
FINANCE & PERSONNEL COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, APRIL 12, 2016
6:45 P.M.**

1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion and consideration of approving the following licenses: (bartender) Angelique Papia.
5. Discussion and consideration of authorizing appropriate City officials to fill the patrol officer and part-time "floater" communications officer vacancies from the existing eligibility lists on or after April 13, 2016. (Executive Summary attached)
6. Adjournment.

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING, PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD, 173 WIS 2D 553, 494 N.W. 2D 408 (1993). SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

EXECUTIVE SUMMARY

TITLE: REQUEST TO FILL PATROL OFFICER & PART-TIME "FLOATER" COMMUNICATIONS OFFICER VACANCIES

BACKGROUND:

The Hartford Police Department currently has vacancies for the Patrol Officer's position. We had an unanticipated resignation on October 15, 2015, which led to the generation of the current eligibility list. On March 30, 2016, we received a second resignation from a Patrol Officer who was resigning to accept a Police Officer position with another agency. Finally, we have received notice that Officer Ed Hall will be retiring on May 12, 2016. This will leave us with three vacancies to fill in order to meet our authorized staffing levels. We do have a current eligibility list for this position.

Additionally, on March 26, 2016, a Part-time "Floater" Communications Officer notified us of their intent to resign from that position. This would leave us one short of our authorized staffing levels. We do have a current eligibility list for this position.

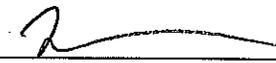
FISCAL IMPACT:

All of the vacant positions are part of the department's authorized minimum staffing levels, and as such they are fully funded for 2016. It is our intent to make final offers of employment upon the Police and Fire Commission's confirmation of the appointments on April 13, 2016.

The only notable financial impact of filling these positions is that the budgeted salary and benefits for one of the Patrol Officer positions has not been utilized since October 15, 2015, resulting in an overall savings for this position in 2015 & 2016.

RECOMMENDATION:

To authorize the appropriate City Officials to fill the current vacancies from the existing eligibility lists on or after April 13, 2016.

PREPARED BY:  **DATE:** 03-31-16
David A. Groves, Chief of Police

APPROVED BY:  **DATE:** 3-31-16
Steve Volkert, City Administrator

Committee Routing: Police and Fire Commission April 13, 2016
Finance & Personnel Committee April 12, 2016