

A G E N D A
CITY OF HARTFORD COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, FEBRUARY 23, 2016
7:00 P. M.

1) CALL TO ORDER

This is a regularly scheduled meeting of the Common Council of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailbox at least 24 hours ago.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

4) UNANIMOUS CONSENT AGENDA

5) COMMUNICATIONS

A) Discussion and consideration of the April, 2016 Common Council meeting dates.

6) APPEARANCES/CITIZENS COMMENTS

7) ALDERMANIC REQUESTS

A) Any alderperson wishing to identify any pertinent information may do so; no action may be taken unless specifically identified on the agenda.

8) STANDING COMMITTEE REPORTS

A) FINANCE & PERSONNEL

1) Discussion and consideration of approving the following licenses: (bartender) Jacob Wentz.

B) PUBLIC WORKS

1) None.

C) UTILITY

1) None.

9) OTHER COMMITTEE AND LIAISON REPORTS

10) RESOLUTIONS

A) Resolution No. 3444 – A resolution of support for the 2005 preferred route for a State Highway 60 reliever route.

11) ORDINANCES

A) FIRST READING

1) Ordinance No. 1343 – An ordinance amending Section 41.02(2) to include the prohibition of the unlawful use of drones and 42.02(1) of the Municipal Code relating to the bond schedules. (Executive Summary attached)

B) SECOND READING

1) None.

12) CITY ADMINISTRATOR'S REPORT

A) None.

13) MAYORS REPORT

A) None.

14) ADJOURNMENT

NOTE: Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting

UNANAMOUS CONSENT AGENDA
CITY OF HARTFORD
FEBRUARY 23, 2016

The following items will be acted on in one motion unless a request is made by one of the members of the body that an item be removed from the consent agenda and acted on individually.

MOTION BY ALDERPERSON _____ SECONDED BY
ALDERPERSON _____ THAT THE FOLLOWING ITEMS ON THE
UNANIMOUS CONSENT AGENDA BE APPROVED BY THE COMMON
COUNCIL:

- 1) Authorizing appropriate City officials to purchase and install the Vesta 9-1-1 System Replacement at a cost not to exceed \$123,966.10. (Executive Summary attached)
- 2) Authorizing appropriate City officials to enter into a contract with Renhack Construction Co., Reeseville, for the 2016 Sidewalk Replacement Program bid at an estimated cost of \$88,479.25 and a contract with Safe Step, Hortonville, for the sidewalk shaving/saw cutting program under Proposal #160130. (Executive Summary attached)

RESOLUTION NUMBER 3444

A RESOLUTION APPROVING SUPPORT FOR THE 2005 PREFERRED ROUTE FOR A STATE HIGHWAY 60 RELIEVER ROUTE

WHEREAS, State Hwy 60 is a major thoroughfare within the state; and,

WHEREAS, over 2000 commercial trucks use Hwy 60 daily in the City of Hartford; and,

WHEREAS, since 1992, the amount of commercial truck traffic has been reviewed for excessive congestion coming through both the Village of Slinger and the City of Hartford causing community safety concerns; and,

WHEREAS, 44% of all motor vehicle accidents occurring within the City of Hartford happen on Hwy 60 while 9% of all property damage only accidents on Hwy 60 were at the downtown intersection of Hwy 60 and 83 (including DOT traffic signals); and

WHEREAS, 36% of the motor vehicle accidents at Hwy 60 and 83 involved semi-trucks; and,

WHEREAS, the Washington County Jurisdictional Highway System Plan 2020, which was adopted by the Washington County Board of Supervisors on March 12, 2002, called for east-west arterial highway connections between Dodge County and USH 41 via Arthur Road and Pioneer Road; and,

WHEREAS, in 2005, the City of Hartford assisted Washington County with funding for a study to analyze the preferred route for a Hwy 60 reliever; and,

WHEREAS, the preferred route was felt important enough to be added to the Vision 2050 plan of Southeastern Wisconsin Regional Planning Commission; and,

WHEREAS, the need for this reliever continues to grow as Hartford industries expand and add additional trucks for moving raw materials and finished products; and,

WHEREAS, local employers are contemplating the opportunity to expand and employ more residents based on the availability and ease of transportation routes for trucks; and

WHEREAS, the 2005 studies preferred route improves safety, promotes a pedestrian friendly downtown, and faster route for trucks with less traffic signals;

THEREFORE, BE IT RESOLVED by the Common Council of the City of Hartford, Wisconsin that the Common Council continues to support the creation of a State Hwy 60 Reliever Route noted as the 2005 preferred route: and

BE IT FURTHER RESOLVED that the Council urges the County and State to likewise act upon this preferred route and create the route to solve the aforementioned problems.

Signed:

Joseph C. Dautermann, Mayor

Introduced: February 23, 2016

Adopted: February 23, 2016

Attest:

Lori Hetzel, Clerk

EXECUTIVE SUMMARY

TITLE: Adoption of Wisconsin §942.10, Use of Drones, into Hartford Municipal Code Section 41.01(2) and Amendment of the Bond Schedule to Include Standard Penalties for Violations of that Ordinance in Section 42.02(1)

BACKGROUND:

Drones, or an unmanned aerial vehicle (UAV), have traditionally been associated with their military applications. However, they have become very popular in the private sector as well. In fact, as recently as November 11, 2015, a Capital Times article reported that *“Electronics marketers forecast drone sales to reach 700,000 (in 2015).”*¹

The increased operation of these drones in an unsafe or unethical manner has raised challenges and new concerns for public safety officials and legislators and has received a great deal of publicity.

- **September 3, 2015**, a drone crashed into the stands at the U.S. Open Tennis championships.²
- **On October 7, 2015**, the F.A.A. proposed fining a real estate company \$1.9 million dollars for using drones *“65 unauthorized operations in some of our most congested airspace and heavily populated cities, violating airspace regulations and various operating rules.”*³
- **October 26, 2015**, a drone crashed while trying to smuggle drugs and weapons into an Oklahoma prison.⁴

In response to some of those concerns, on December 21, 2015, 14 CFR – PART 48, of the Code of Federal Regulations was amended to provide the Federal Aviation Administration with mechanisms to regulate the registration and general operation of these drones.⁵

¹ http://host.madison.com/ct/news/local/city-life/bzzzzzzz-drones-are-showing-up-in-the-air-over-wisconsin/article_7da1153b-b2f1-56f2-9b45-4dee6e0ce4f9.html

² <http://www.cnn.com/2015/09/04/us/us-open-tennis-drone-arrest/>

³ <http://www.cnet.com/news/faa-proposes-1-9-million-fine-for-drone-photography-company/>

⁴ <http://www.nbcnews.com/news/us-news/drone-carrying-package-drugs-blades-found-oklahoma-prison-yard-n452221>

⁵ <http://www.ecfr.gov/cgi-bin/text->

[idx?SID=36ce0c51390f31ff80788437c8f20703&mc=true&node=20151216y1.36](http://www.ecfr.gov/cgi-bin/text-idx?SID=36ce0c51390f31ff80788437c8f20703&mc=true&node=20151216y1.36)

Regulatory concerns notwithstanding, there remained a great deal of controversy with regard to the potential role a drone could play in the violation of another person's reasonable expectation of privacy.

- **May 5, 2015**, a story entitled *“Creeps Embrace a New Tool: Peeping Drones”* reported this relevant case that was the impetus for this type of law elsewhere, *“It was the blinking lights outside the 10th-story window of her San Jose, California, condo that startled Elsvette Buenaventura from her bed last year. When she drew back the curtain, a small drone hovered a few feet away. In the days that followed, it returned at least three more times.”*⁶
- **July 26, 2015**, a Kentucky man was arrested for shooting down a drone that was *“hovering over sunbathing daughter (in his back yard).”*⁷ The charges against the man were later dismissed.

The Wisconsin State legislature has now codified these issues in Wisconsin's State Statutes. Wisconsin §177.55(1)(a) defines a *“Drone”* as, *“a powered, aerial vehicle that carries or is equipped with a device that, in analog, digital, or other form, gathers, records, or transmits a sound or image, that does not carry a human operator, uses aerodynamic forces to provide vehicle lift, and can fly autonomously or be piloted remotely. A drone may be expendable or recoverable.”*

Additionally, on April 8, 2014, our state legislators enacted §942.10 Use of a drone, to address the previously mentioned potential for a drone to be used for the invasion of another's privacy. It reads, *“Whoever uses a drone, as defined in s. 175.55 (1) (a), with the intent to photograph, record, or otherwise observe another individual in a place or location where the individual has a reasonable expectation of privacy is guilty of Class A misdemeanor. This section does not apply to a law enforcement officer authorized to use a drone pursuant to s. 175.55 (2).”*

The proposed ordinance would adopt State Statute 942.10 into the Hartford Municipal Code. We have learned that this approach has already been utilized in the Village of DeForest, Wisconsin. Similar actions are currently being considered by law enforcement executives at other municipalities within Washington County.

FISCAL IMPACT:

There is no adverse fiscal impact for the city from the proposed amendment.

⁶ <http://www.bloomberg.com/news/articles/2015-05-05/creeps-embrace-a-new-tool-peeping-drones>

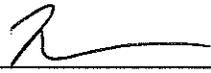
⁷ <http://www.bizpacreview.com/2015/08/01/dad-shoots-down-drone-hovering-over-sunbathing-daughter-felony-arrest-sparks-privacy-debate-231677>

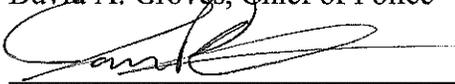
RECOMMENDATION:

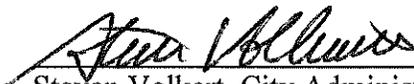
Staff recommends that Section **41.01(2) OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE**, be amended to adopt Wisconsin §942.10. Additionally, Staff recommends that Section **42.02(1) BOND SCHEDULE**, be amended to include:

ORDINANCE NUMBER	OFFENSE DESCRIPTION	DEPOSIT AMOUNT	26% PENALTY ASSM'T	COUNTY JAIL ASSM'T	CRIME LAB DRUG FEE	MUNICIPAL COURT COSTS	TOTAL
Offenses Against Public Health & Safety							
41.942.10	Use of Drones						
	1 st	125.00	32.50	10.00	13.00	38.00	218.50
	2 nd	200.00	52.00	10.00	13.00	38.00	313.00
	3 rd	300.00	78.00	10.00	13.00	38.00	439.00

This ordinance shall be effective upon passage and publication as provided by law.

PREPARED BY:  DATE: 01-08-16
David A. Groves, Chief of Police

REVIEWED BY:  DATE: 1-11-16
Ian Prust, City Attorney

APPROVED BY:  DATE: 1-11-16
Steven Volkert, City Administrator

Committee Routing: Finance and Personnel Committee -
Common Council -

February 9, 2016
February 23, 2016

ORDINANCE NO. 1343

AN ORDINANCE AMENDING SECTION 41.01(2) TO INCLUDE THE PROHIBITION OF THE UNLAWFUL USE OF DRONES AND 42.02(1) OF THE MUNICIPAL CODE RELATING TO THE BOND SCHEDULES

WHEREAS, the Common Council of the City of Hartford, Washington/Dodge Counties, Wisconsin, may prohibit conduct in the City of Hartford that is also prohibited under chapters 941 to 948 of the Wisconsin State Statutes; and,

WHEREAS, section 942.10 of the Wisconsin Statutes was enacted on April 8, 2014 to protect the privacy of individuals from unlawful observation and recording by drones; and,

WHEREAS, the Common Council deems it in the public interest to prohibit the unlawful use of drones in order to protect the public's right to privacy, as well as the general safety, benefit and welfare of residents and visitors to the City of Hartford.

NOW, THEREFORE, THE HARTFORD COMMON COUNCIL, WISCONSIN DOES ORDAIN AS FOLLOWS:

SECTION 1: Subsection 41.01(2), regarding **OFFENSES AGAINST STATE LAWS SUBJECT TO FORFEITURE**, of the Hartford Municipal Code is amended to include the following State Statute:

942.10 Use of Drones

SECTION 2: Subsection 42.02(1), regarding **BOND SCHEDULE**, of the Hartford Municipal Code is amended to include the following Standard Penalty for violations of the amendment proposed in SECTION 1:

ORDINANCE NUMBER	OFFENSE DESCRIPTION	DEPOSIT AMOUNT	26% PENALTY ASSM'T	COUNTY JAIL ASSM'T	CRIME LAB DRUG FEE	MUNICIPAL COURT COSTS	TOTAL
Offenses Against Public Health & Safety							
41.942.10	Use of Drones						
	1 st	125.00	32.50	10.00	13.00	38.00	218.50
	2 nd	200.00	52.00	10.00	13.00	38.00	313.00
	3 rd	300.00	78.00	10.00	13.00	38.00	439.00

SECTION 3: Said amendments to Section 41.01(2) and 42.02(1) shall be effective _____.

Signed:

Joseph C. Dautermann, Mayor

INTRODUCED: February 9, 2016

ADOPTED:

ATTEST:

Lori Hetzel, City Clerk

NOTE: The revised Bond Schedule is available for review in the City Clerk's office at City Hall weekdays between the hours of 7:30 a.m. and 4:30 p.m.

UNANIMOUS

CONSENT

AGENDA

ITEMS

EXECUTIVE SUMMARY

TITLE: E911 System Replacement, 2016 C.I.P. Ref. #201-08-015

BACKGROUND:

The current Rescue Star E911 system had a manufacturer planned "end of life" on January 25, 2016. Replacement parts for that system have actually not been available for purchase since June 27, 2014. The current technology is working on a Microsoft XP platform and will not migrate to Windows 7. Market forces have driven this change with the need for a system that can accommodate additional data requirements going forward. The Next Generation will be server based. This is a scheduled system replacement.

FISCAL IMPACT:

As we have moved closer to the time to execute this plan, the anticipated expenditure numbers have become clearer every year. This 2016 C.I.P. project **was approved at a total initial cost of \$138,994.00**. We were able to save some cost by opting not to purchase some of the data capabilities we had originally been anticipating. The infrastructure for some of those services in this area simply is not ready for implementation. If and when it becomes available we can add it at that time. Other agencies in this area have taken the same approach to these options. We can now complete this capital project for **\$123,966.10**.

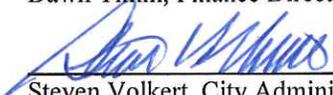
That is \$15,027.90 below the funding approved for this project.

RECOMMENDATION:

Staff recommends authorization for appropriate city officials to purchase and install the Vesta 9-1-1 System Replacement at a cost not to exceed \$123,966.10 to complete approved 2016 C.I.P. Project #201-08-015, per the attached quotes.

PREPARED BY:  _____ **DATE:** 02-12-16
David A. Groves, Chief of Police

REVIEWED BY:  _____ **DATE:** 2-15-16
Dawn Timm, Finance Director

APPROVED BY:  _____ **DATE:** 2-18-16
Steven Volkert, City Administrator

Committee Routing: Common Council (unanimous consent agenda) February 23, 2016



at&t

VESTA® 9-1-1

AT&T Pricing

Qty.	Part No.	Description
		VESTA® 9-1-1
2	870899-0104R6.0	VESTA 9-1-1 L/D/M
2	870891-66301	VESTA 9-1-1 R6 SMS LIC
1	873099-03002	R4 CAD INTF KIT
1	870891-66101	R4 CAD INTFC LIC ONLY
		VM Server Bundles
		VM Small Server Bundle
		Note: The Small Server Bundle is for PSAP's up to 10 positions with an annual call volume of 100,000 or less.
1	863031-MLSSVRS2	V-MIL SVR BNDL SML SGL
		VESTA® 9-1-1 Basic Operations
		Note: NO FEE License applies w/ current support contract
2	PS-0SQ-VSML-M	VS BSC MLTP SEAT LIC N FEE
2	PS-0AC-VSSL-M	VESTA COMP REG
		VESTA® Workstation Equipment
2	61000-409605SFF	WKST HP Z230 SFF
2	65000-47001	Z220 SFF TOWER STAND
4	65000-00179	NIC PCIE GIGABIT
2	63010-222801	MNTR TS BLK WIDE 22IN
2	64007-50022	KEYPD 24K 25F USBCBL CP24
2	65000-00172	DBL 15FT EXT KMM USB
2	853004-00401	SAM EXT SPKR KIT
2	65000-00124	CBL PATCH 15FT
2	853030-00302	R4 SAM HDWR KIT
2	02800-20700	HNDST K 4W/MOD BLK CARBON
2	03044-20000	HDST CORD 12FT 4W MOD BLK
2	809800-35109	R4 IWS CFG
2	809800-35108	R4 IWS STG FEE
1	870890-07501	CPR/SYSPREP DVD IMAGE

ATT 2 position Vesta 9-1-1 Quote
for Village of Hartford PD
(SMS not included)

		Network Equipment
1	ASA5505	AT&T Firewall
2	04000-26201	SWITCH HP 2620 24-PORT
		Peripherals & Gateways
3	2213936-1-SR1	FXO GATEWAY 4-PORT
2	2213938-1-SR1	FXS GATEWAY 4-PORT
		Rack & Peripheral Equipment
1	06500-55053	7FT EQUIPMENT RACK 19IN
1	63002-172805	MNTR NEC 17IN
1	04000-004B4	KEYBOARD KVM
1	04000-00607	CBL KVM USB CONSOLE
4	04000-60611	CBL KVM USB 10FT
1	04000-RMM19	BRKT 19IN RACK MTG/ARBIT
2	GDC	202T 1200 Baud Modem
		Time Synchronization Equipment
1	04000-09486	NETCLOCK 9483 + 3-PORT
1	04000-08230	GPS/GNSS OUTDOOR ANTENNA
1	04000-08231	GPS ANTENNA POST MT KIT
1	04000-08228	GPS ANTENNA SURG PROTECTR
1	04000-20601	GND KIT FOR 8226
1	04000-07051	GPS ANTENNA CBL 50FT
1	04000-07108	CBL GPS ANTENNA 100FT
		VESTA® 9-1-1 Subtotal \$62,838.75

ATT 2 position Vesta 9-1-1 Quote
for Village of Hartford PD
(SMS not included)

Part No.		Description	AT&T Pricing
		VESTA™ Analytics - LITE Multi Product Purchase	
1	873399-00102.4	V-ANLYT 2.4 DOC/MED	
1	873391-04003	V-ANLYT LT LIC	
1	873391-04002	V-ANLYT LT USER LIC	
1	04000-00339	SQL 2008R2 CAL RUN ENT	
2	PA-SSG-ALSL	V-ANLYT LT PER SEAT LIC	
		VESTA™ Analytics LITE Server Equipment for Virtualized Server Bundle - ML110/G9, ML350/G9 and DL380/G9	
		<i>Note: Additional Hardware to be installed in DDS-B Server.</i>	
1	BA-M00-ALA0-1	V-ANLYT LITE ADD-ON	VESTA™ Analytics Subtotal \$3,260.40
		VESTA™ Locate	
		VESTA™ Locate Mapping Multi Product Purchase	
1	PA-0SG-OV00	ORVL MED/DOC ADD-ON	
1	PA-0SG-OVSL	ORVL LIC ADD-ON	
2	63000-221691	MNTR FP WIDE SCR LCD 22IN	
		Map Build and Centerline Reports - VESTA™ Locate	
1	861390-00101	ORVL MAP BUILD-STD	
1	861363-00101	ORVL MAP-RPT CTRLN	
		VESTA™ Locate Subtotal	VESTA™ Locate Subtotal \$7,672.61

Recommended Parts/Spares		AT&T Pricing
Qty.	Part No.	Description
		VESTA® 9-1-1 Equipment - Recommended Spares
1	2213936-SPARE	FXO GATEWAY 4-PORT SPARE
1	2213938-SPARE	FXS GATEWAY 4-PORT SPARE
1	04000-26201	SWITCH 2620 24-PORT
		z230 Workstation Equipment - Recommended Spares
1	61000-409605SFF	WKST HP Z230 SFF
1	64007-50022	KEYPD 24K 25F USBCBL CP24
1	863030-00302	R4 SAM HDWR KIT
1	65000-47001	TWR STAND SFF Z220/Z230
		Recommended Parts/Spares Subtotal
		\$6,641.70
Professional Services		AT&T Pricing
Qty.	Part No.	Description
		Field Engineering Services
120	809800-17101	FIELD ENG-PRIMARY
1		AT & Professional Services
		Training
		Note: Training is provided at the customer site using the customer owned equipment. Prices are per student unless otherwise indicated. Minimum number of students is 6 and maximum number of students is 8 per class and 2 students per position.
2	000001-06701	VSENT 4.X AGENT TRNG
		Note: VESTA®/Sentinel 4X Agent bundle includes (1) 1/2 day class of Agent training for up to 8 students. Includes trainer's daily training expenses and travel. VESTA®/Sentinel 4.X Agent training does not include training on the SIP phones. SIP phone training is a separate class and can be quoted upon request.
1	000001-06704	VSENT 4.X ADMIN TRNG
		Note: VESTA®/Sentinel 4X Admin bundle includes (1) 1 1/2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.

ATT 2 position Vesta 9-1-1 Quote
for Village of Hartford PD
(SMS not included)

1	000000-24407	V-ANLYT LITE ONSITE TRNG	
<i>Note: VESTA™ Analytics Lite Onsite Training includes two hours of Admin training for up to 8 students. This course is for VESTA™ Analytics Lite customers who require an instructor-led course at the customers site. This course is provided during the regular system training. Includes trainer's daily training expenses and travel.</i>			
1	000000-24406	V-ANLYT LITE REMOTE TRNG	
<i>Note: VESTA™ Analytics Lite comes standard with a demo video on the use of VESTA™ Analytics Life. This course is an optional course for those customers that require an instructor led course. VESTA™ Analytics Life Remote Training is a 2 Hour Remote course that is typically provided 30 - 45 days post cut.</i>			
2	000001-45711	ORV AGENT TRNG	
		<i>Note: VESTA™ Locate Agent bundle includes (1) 1/2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.</i>	
1	000001-25714	ORVL ADMIN TRNG	
		<i>Note: VESTA™ Locate Admin bundle includes (1) 3 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.</i>	
		Cutover Coaching	
1	000001-08538	CUTOVER COACHING	
		<i>Note: Cutover Coaching includes (1) 8 hour session within a 24 hour day. Includes trainer's daily training expenses and travel.</i>	
			Professional Services Subtotal
			\$39,706.70
			Vesta 9-1-1 Equipment Total
			\$80,413.46
			Professional Svcs.
			\$19,408.40
			Training
			\$20,298.30
			Subtotal
			\$120,120.16
			S&H
			\$804.13
			Vesta 9-1-1 System Total
			\$120,924.30

Project cost +
Electric install

ATT 2 position Vesta 9-1-1 Quote
for Village of Hartford PD
(SMS not included)

Vesta 9-1-1 Years 1-5 Hardware & Software Support Costs	
Mandatory Year 1 Hardware/Software Support	\$4,831.92
Year 2 Annual Software Support	\$4,831.92
Year 2 Annual Hardware Support	\$7,268.76
Year 3 Annual Software Support	\$4,831.92
Year 3 Annual Hardware Support	\$7,268.76
Year 4 Annual Software Support	\$4,831.92
Year 4 Annual Hardware Support	\$7,268.76
Year 5 Annual Software Support	\$4,831.92
Year 5 Annual Hardware Support	\$7,268.76
Vest 9-1-1 Annual 5 Year Total	\$53,234.64
Spare Monitors	
1 63000-221691 MNTR FP WIDE SCR LCD 22IN	\$460.60
1 63010-222801 MNTR TS BLK WIDE 22IN	\$1,331.20
<i>*If you order either of these after the purchase of the Vesta, there will be additional Shipping charges incurred. (approximately \$40.00)</i>	

Spare monitors

VENTURE

ELECTRICAL CONTRACTORS, INC.
COMMERCIAL * INDUSTRIAL * TECHNOLOGY * SOLAR

2110 PEWAUKEE ROAD SUITE 110 • WAUKESHA, WI 53188-5934 • www.venture-electric.com
PHONE: 262-542-2727 • FAX: 262-542-1913

February 3, 2016

RE: Dedicated UPS outlets

Lieutenant Scott MacFarlan
Hartford Police Department
109 N. Main Street
Hartford WI 53207

Venture Electric is pleased to provide you with an electrical quote for the above referenced project based on information from a meeting and walk through with you on 2/3/16.

We will furnish labor and material for the above referenced project for **\$1,250.00**

Included in this cost is:

- Provide and install a new raceway with dedicated circuits from panel UPS-1 in room 137 to the new data rack in room 130
- Provide and install two Surface mount NEMA 5-20R (non-twist lock) receptacles connected to the newly installed UPS circuits.
- All work to be performed during normal business hours
- City of Hartford electrical permit
- State and local taxes

This proposal is valid for 60 days from the date listed above. If you have any questions, please contact me at your convenience.

Sincerely,

Dave Schmitz
Project Manager
Venture Electrical Contractors Inc.
262-542-2727
daves@venture-electric.com

EXECUTIVE SUMMARY

TITLE: 2016 Sidewalk Replacement/Repair Program Bid of February 16, 2016.

BACKGROUND: The 2016 Sidewalk Replacement Program bid includes the replacement of **sidewalk** at various locations under Order of the Public Works Committee on the following streets:

- Cedar Street – W. Sumner Street to W. Lincoln Avenue
- Root Avenue – Cedar Street to S. Rural Street
- W. Loos Street – Cedar Street to S. Main Street
- W. Rogers Street – Cedar Street to S. Main Street
- W. Washington Avenue – Cedar Street to S. Main Street
- W. Lincoln Avenue – Cedar Street to S. Main Street
- S. Rural Street – W. Sumner Street to W. Lincoln Avenue
- S. Johnson Street – W. Sumner Street to W. Lincoln Avenue
- S. Main Street – Branch Street to W. Lincoln Avenue
- Kossuth Street – S. Rural Street to South Main Street
- N. Rural Street – W. Sumner Street to W. State Street
- N. Johnson Street – W. Sumner Street to W. Wisconsin Street
- W. Jackson Street – N. Rural Street to N. Johnson Street
- W. Wisconsin Street – N. Rural Street to N. Main Street

The bid for sidewalk replacement includes approximately 7,775 S.F. of 4” concrete walk, removed & replaced and 750 S.F. of 6” concrete walk, removed & replaced. The bid price is higher than the \$6.75/S.F. cost for 2015. The bids were as follows:

Rennhack Construction Co, Reeseville, WI	-	\$ 88,479.25
TP Concrete, Inc., Fredonia, WI	-	\$ 90,236.25
Wetzel Construction, Hartford, WI	-	\$ 95,970.00
All-Ways Contractors, Inc., Elm Grove, WI	-	\$ 98,558.75
M. Gleason Contractor, Inc., Franksville, WI	-	\$129,518.75

The low bidder, Rennhack Construction Co. has performed many projects for the City of Hartford in the past including the 2014 Sidewalk Replacement Program with good results.

Safe Step, LLC will perform the sidewalk trip hazard repairs by shaving/saw cutting concrete as part of the 2016 Sidewalk Replacement Program offering a cost savings alternative to property owners as determined by the City’s trip hazard criteria. They are the only contractor known by City Staff to be capable of performing quality concrete shaving and have completed the 2014 and 2015 Sidewalk Repair/Replacement Program for the City of Hartford in the past. They have also performed projects in many other communities with good results.

FISCAL IMPACT: \$29,000.00 from the \$29,000.00 budgeted for the sidewalk repair/replacement program under Capital Projects Account No. 420.420.574705.59301; \$15,000.00 from the \$15,000.00 for curb and gutter placement and repairs under General Fund

Account No. 100.301.533900.56118; \$20,000.00 from the \$20,000.00 budgeted for sidewalks under General Fund Account No. 100.301.533900.56119; and approximately \$24,479.25 from the \$100,000.00 budgeted for the 2016 sidewalk repair/replacement program under General Fund Account No. 100.301.533900.53825. Most of the sidewalk repair/replacement costs will be billed directly to individual property owners under an Order of the Public Works Committee to repair or replace city sidewalk in order to promote public safety pursuant to Wis. Stats. Section 66.0907. Costs for Safe Step's Sidewalk Trip Hazard Repair will also be paid from General Fund Account No. 100.301.533900.53825 and later reimbursed by individual property owners as part of the Order of the Public Works Committee.

RECOMMENDATION NO. 1: Appropriate City officials are authorized to enter into a contract with Rennhack Construction Co., N3715 County Road G, Reeseville, WI 53579 for the 2016 Sidewalk Replacement Program bid at an estimated cost of \$88,479.25.

RECOMMENDATION NO. 2: Appropriate City officials are authorized to enter into a contract with Safe Step, PO Box 411, Hortonville, WI 54944 for the sidewalk shaving/saw cutting program under Proposal # 160130.

PREPARED BY: Jason W. Schall 2-17-16
Jason W. Schall
City Engineer
DATE

PREPARED BY: Darryl Kranz 2-17-16
Darryl Kranz
Director of Public Works
DATE

REVIEWED BY: Dawn Timm 2-17-16
Dawn Timm
Finance Director/Treasurer
DATE

REVIEWED BY: Ian Prust 2-17-16
Ian Prust
City Attorney
DATE

APPROVED BY: Steve Volkert 2-17-16
Steve Volkert
City Administrator
DATE

ROUTING: Common Council - February 23, 2016

City of Hartford: February 16, 2016 Bid Opening

BID TABULATION -													
2016 Sidewalk Replacement Program		ITEM	1	2	3	4	5						
			4" Concrete Walk (Removed & Replaced)	6" Concrete Walk (Removed & Replaced)	Cast Iron (Yellow) Truncated Warning Domes for Ped Ramps	30" Curb & Gutter (Removed & Replaced)	New 4" Concrete Walk						TOTAL BID
EST. QUANTITIES		#	7775	750	30	500	400						
			S.F.	S.F.	Each	L.F.	S.F.						
CONTRACTOR		RANK											
Rennhack Construction Co.													
	N3715 County Road G	1	\$6.97	\$7.35	\$240.00	\$37.87	\$6.60						
	Reeseville, WI 53579		\$ 54,191.75	\$ 5,512.50	\$ 7,200.00	\$ 18,935.00	\$ 2,640.00	\$				\$	88,479.25
T.P. Concrete, Inc.													
	8407 County Road M	2	\$7.45	\$7.55	\$230.00	\$34.50	\$6.25						
	Fredonia, WI 53021		\$ 57,923.75	\$ 5,662.50	\$ 6,900.00	\$ 17,250.00	\$ 2,500.00	\$				\$	90,236.25
Wetzel Construction													
	824 Hickory Lane	3	\$8.12	\$8.62	\$210.00	\$34.00	\$7.68						
	Hartford, WI 53027		\$ 63,133.00	\$ 6,465.00	\$ 6,300.00	\$ 17,000.00	\$ 3,072.00	\$				\$	95,970.00
All-Ways Contractors, Inc.													
	P.O. Box 798	4	\$8.15	\$8.95	\$215.00	\$36.90	\$8.95						
	Elm Grove, WI 53122		\$ 63,366.25	\$ 6,712.50	\$ 6,450.00	\$ 18,450.00	\$ 3,580.00	\$				\$	98,558.75
M. Gleason Contractor, Inc.													
	2811 Twin Waters Lane	5	\$10.25	\$10.90	\$360.00	\$53.50	\$10.25						
	Franksville, WI 53126		\$ 79,693.75	\$ 8,175.00	\$ 10,800.00	\$ 26,750.00	\$ 4,100.00	\$				\$	129,518.75

SECTION 8:00

PROPOSAL

PROPOSAL

OF: Reinhack Construction Co Inc
Company Name

FOR:

Installation of Asphalt as indicated in the specifications. The project is known officially as the
"2016 SIDEWALK REPLACEMENT PROGRAM, HARTFORD, WI".

NOTE:

ANY CONDITIONS OR QUALIFICATIONS ADDED TO THIS PROPOSAL FORM BY THE BIDDER MAY RESULT IN REJECTION OF THE SAME AS NOT RESPONSIBLE TO THE ADVERTISEMENT AND INSTRUCTION TO BIDDERS.

TO: ENGINEERING DEPARTMENT
City Hall
109 North Main Street
Hartford, WI 53027

In submitting this Proposal, the BIDDER accepts all of the terms and conditions of the Instructions to Bidders, the Contract Documents, including without limitation those dealing with disposition of Bid security, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.

Addendum Date

0

BIDDER has examined the local conditions affecting the work, the site of the work, and hereby proposes and agrees:

8:01 BID PRICE

To furnish all labor, material, tools, equipment, utility and transportation services, insurance, obtain permits and everything necessary to perform and complete, in a workmanlike manner, the appurtenances in accordance with

the plans and specifications, and with the requirements of the other contract documents, including Addenda as previously acknowledged.

8:02 EXTRA WORK

To do any and all extra work, as defined in the Standard General Conditions, which may be ordered by the Engineer or the Owner and to accept as full compensation, therefore, such prices that are determined pursuant to the provisions of the Standard General Conditions.

8:03 SIGN CONTRACT

To execute the Contract and furnish the **Certificate of Insurance, Insurance Endorsements, and Performance and Payment Bonds** within ten (10) days after Notice of the Award of the Contract.

8:04 COMPLETION

- A. To complete all work by **August 1, 2016**.
- B. Liquidated Damages: BIDDER accepts the following provisions as to liquidated damages in the event of failure to complete the Work within the Contract Times:

Owner and Contractor recognize that time is of the essence of this Contract and that Owner will suffer financial loss if the work is not completed within the times specified in paragraph 8:04(A) above. They also recognize the delays, expense, and difficulties involved in providing in a legal or arbitration proceeding the actual loss suffered by Owner if the work is not completed on time.

Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner Two Hundred Dollars (\$200.00) for each day that expires after the time specified in paragraph 6:04(A) above for completion until the work is complete.

8:05 BID SCHEDULE

<u>NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>	<u>TOTAL PRICE</u>
1.	4" Concrete Walk (Removed & Replaced)	S.F.	\$ <u>6.97</u>	7,775	\$ <u>54,191.75</u>
2.	6" Concrete Walk (Removed and Replaced)	S.F.	\$ <u>7.35</u>	750	\$ <u>5,512.50</u>
3.	Cast Iron (Yellow) Truncated Warning Domes for Ped Ramps	Each	\$ <u>240.00</u>	30	\$ <u>7,200.00</u>
4.	30" Curb & Gutter (Removed & Replaced)	L.F.	\$ <u>37.87</u>	500	\$ <u>18,935.00</u>
5.	New 4" Concrete Walk	S.F.	\$ <u>6.60</u>	400	\$ <u>2,640.00</u>

TOTAL BID _____ \$ 88,479.25

TOTAL BID Eighty eight thousand four hundred seventy nine and ²⁵/₁₀₀
(words)

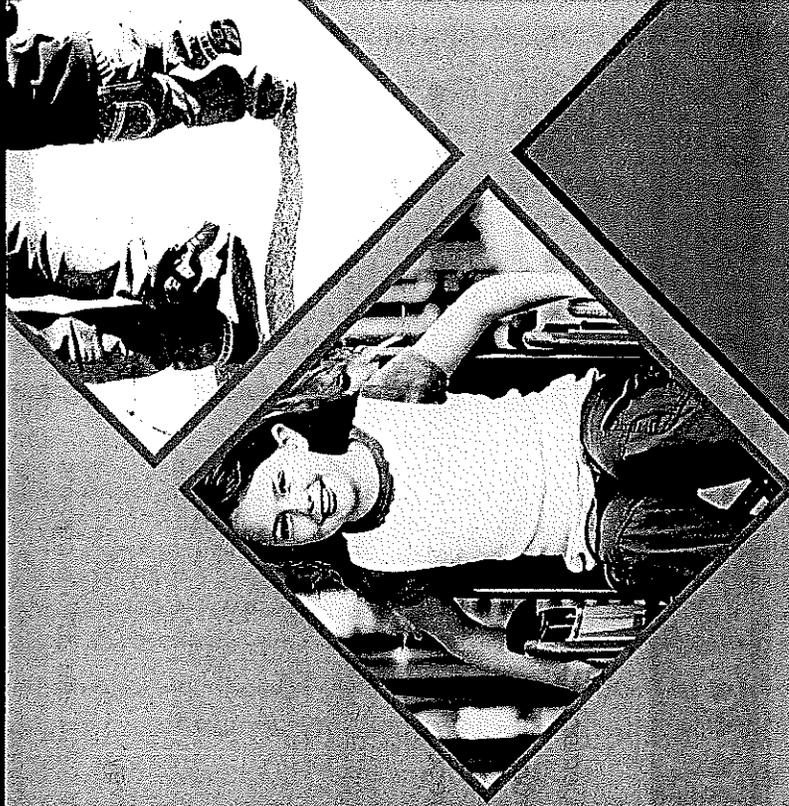


Contact: Stephen Kornacki
(920) 636-8231
stephen@notrippin.com
www.notrippin.com

City of Hartford
Sidewalk Trip Hazard Repair

Proposal #160130

Safe Step LLC
PO Box 411
Hortonville, WI 54944



Presented to: Jason Schall
February 2016

City of Hartford
100 N. Main St.
Hartford, WI 53027



WHAT WE HEARD FROM CITY OF HARTFORD

Existing Sidewalk Program

- In 2014 City of Hartford established the *City of Hartford Sidewalk Repair/Replacement Policy*
- Beginning in 2015, Hartford implemented an ongoing sidewalk maintenance program to include the repair of city-owned sidewalks for correction and replacement
- City of Hartford charges back to the homeowner with the exception of a street reconstruction project, in which case those sidewalks are replaced by the city
- The city considers demolish & replacement as well as sidewalk shaving as acceptable sidewalk repair methods. Mud-jacking is considered as an acceptable repair method in the downtown areas
- When defects are identified, residents have a 20 day right to cure

Recent Developments

- For 2016 program year the City of Hartford will be doing their own sidewalk survey
- Bids for replacement will be published in February based on estimates from the 2014 and 2015 programs
- Homeowners will not be permitted to perform their own sidewalk shaving corrections
- Ramps and flow lines will be evaluated in the 2016 program area

The information in this summary is confidential, and is to be used only by the intended recipient and Safe Step in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



CITY OF HARTFORD SIDEWALK CRITERIA

City of Hartford Sidewalk Replacement Policy Criteria:

- The sidewalk, at a crack or joint, is vertically displaced by 3/4" or more
- There is a crack equal to or greater than 1/4" in width
- There are multiple cracks within a sidewalk square
- Sidewalk contains a hole or depression of 3" or more in diameter and 1/4" or more in depth
- Irregular line or grade that may be a safety hazard
- Horizontal separation of 3/4" or greater between adjacent slabs
- Spalling or deterioration of the surface resulting in a depression greater than 1/4" in depth or covering more than 50% of a sidewalk square
- The sidewalk has a temporary repair. (Temporary repairs include: crack fillers, wedges of any material, other surface treatments, and the use of asphalt in place of concrete)
- City engineer reserves the right to use his/her own judgement when assessing whether a defect is severe enough to warrant repair or replacement.
- Homeowners will not be permitted to make sidewalk corrections utilizing any shaving method

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PROPOSED 2016 SIDEWALK PROJECT

2016 Sidewalk Program Specifications

- 2016 program area - Defined by city engineers office
- Safety defects identified for remediation with city criteria
- Repair method determined by city criteria
- Ramps and flow lines will be included in the 2016 scope
- Mud-jacking will not be utilized in 2016 scope
- Audit to be completed by city.
- All hazards for shaving will be measured in Sq./Ft.
- City of Hartford can request assistance with Safe Step sidewalk surveyor, given three week lead time.
- Property line issues are to be labeled as client review for city to evaluate. Both addresses in question should be listed
- Initial project meeting to happen around March in preparation for the 2016 sidewalk program

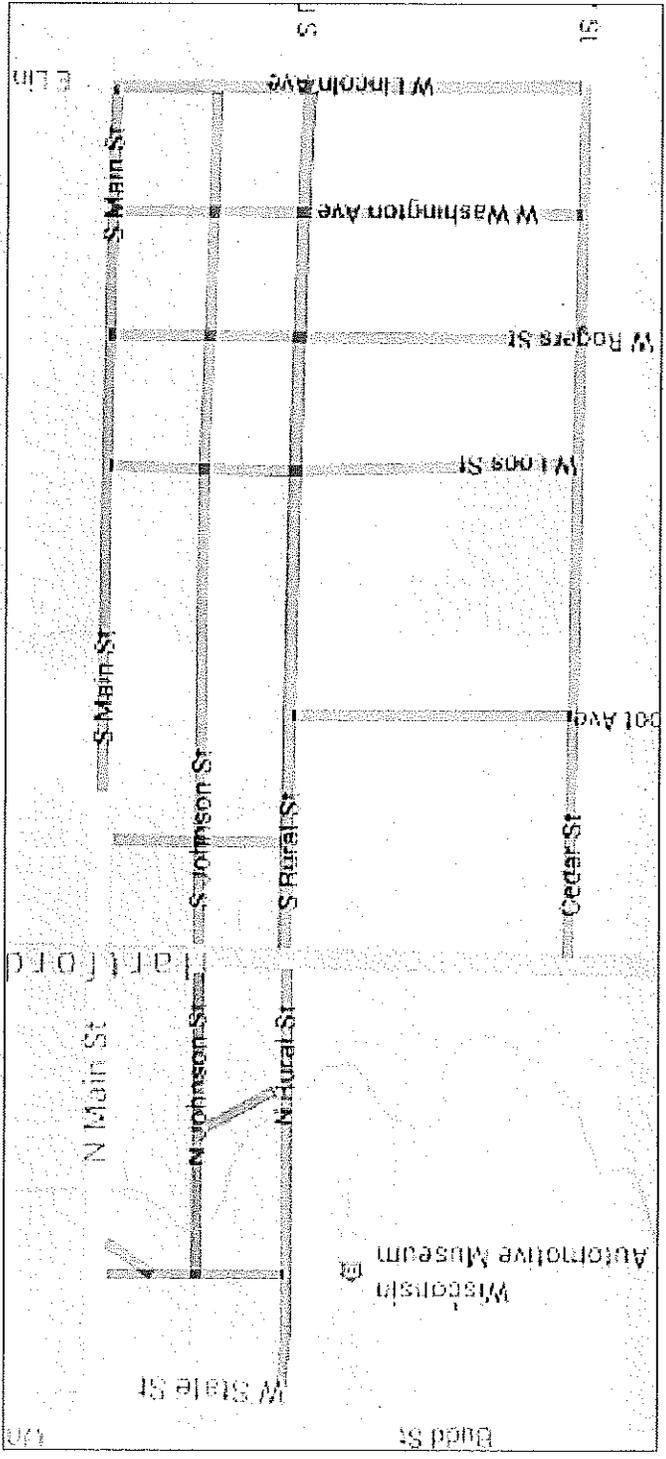
2016 Saw-Cutting Priority Areas

Cedar Street	W. Sumner St. to W. Lincoln Ave.
Root Avenue	Cedar St. to S. Rural St.
W. Loos Street	Cedar St. to S. Main St
W. Rogers Street	Cedar St. to S. Main St
W. Washington Avenue	Cedar St. to S. Main St
W. Lincoln Avenue	Cedar St. to S. Main St
S. Rural Street	W. Sumner St. to W. Lincoln Ave.
S. Johnson Street	W. Sumner St. to W. Lincoln Ave.
S. Main Street	Branch Street to W. Lincoln Ave.
Kossuth Street	S. Rural St. to S. Main St
N. Rural Street	W. Sumner St. to W. State St
N. Johnson Street	W. Sumner St. to W. Wisconsin St.
W. Jackson Street	N. Rural St. to N. Johnson St.
W. Wisconsin Street	N. Rural St. to N. Main St.

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2016 PRIORITY LOCATION DETAIL

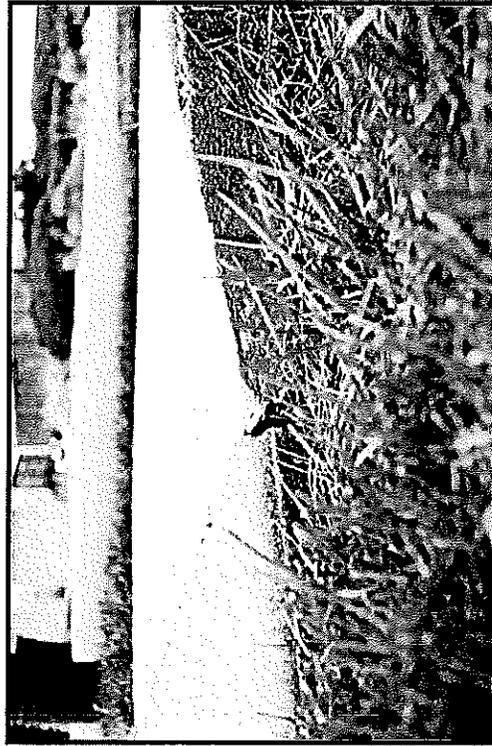


-Red highlighted streets correlate with street list on page 4

The map in this proposal shows the approximate locations of trip hazards on the surveyed property. The accuracy of these maps is dependent on the technology available on smart phones and should be relied upon as approximations only. Map Data:



TYPICAL SAFE STEP REPAIR



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WHAT SETS US APART?

COST SAVINGS

We'll repair your sidewalks for 40-50% less than sidewalk replacement, which means you can do more for your community for less.

A.D.A. COMPLIANCE

Patented technology that brings sidewalks into ADA compliance

CLEAN

Our patented containment system captures dust and debris to bring you the cleanest process available.

SAFE

Decrease liability on your pedestrian walkways

DETAILED REPORTING

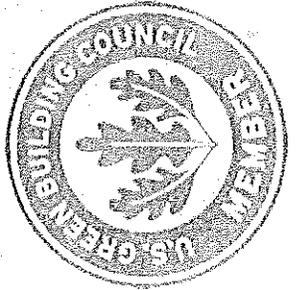
We track our jobs with honesty and integrity. Invoices show measurements and locations for each hazard.

LOW IMPACT

Efficient systems with an average removal time of 20 minutes, no sidewalk closures.

MULTI-STATE CONTRACTOR

Able to service multiple facilities.



ENVIRONMENTAL IMPACT EXAMPLE: As a member of the U.S. Green Building Council (USGBC) we are proud of the fact that we reduce the impact to landfills and the environment as a result of our service.

Removing and replacing 100 panels would result in approximately 118,500 pounds or 59 tons of concrete being removed (average panel weight of 1185 pounds).

Using Precision Concrete Cutting for 100 trip hazards results in 0.3 tons of concrete removed and recycled, approximately 141 gallons of gasoline saved, and a reduction of 1.3 metric tons of Co2.



WHAT'S BEING SAID

"We love the Saw Cutting program and plan to grow it in the future."

Paula Vandehey, Director of Public Works - City of Appleton, WI

"Here's a short list of what we noticed about Safe Step as they worked in our city in 2011. Your crew stayed on schedule and worked quickly through each neighborhood. The cuts were clean, smooth, and met ADA Standards. And the workers were very courteous and left no mess behind resulting in no resident complaints."

Jim Olson, P.E., Public Works Department - City of St. Louis Park, MN

"Your company is up to date on ADA Standards, laws, rules and regulations; excellent quality of work, very good communication before during and after work is completed, with personal on site visits by management"

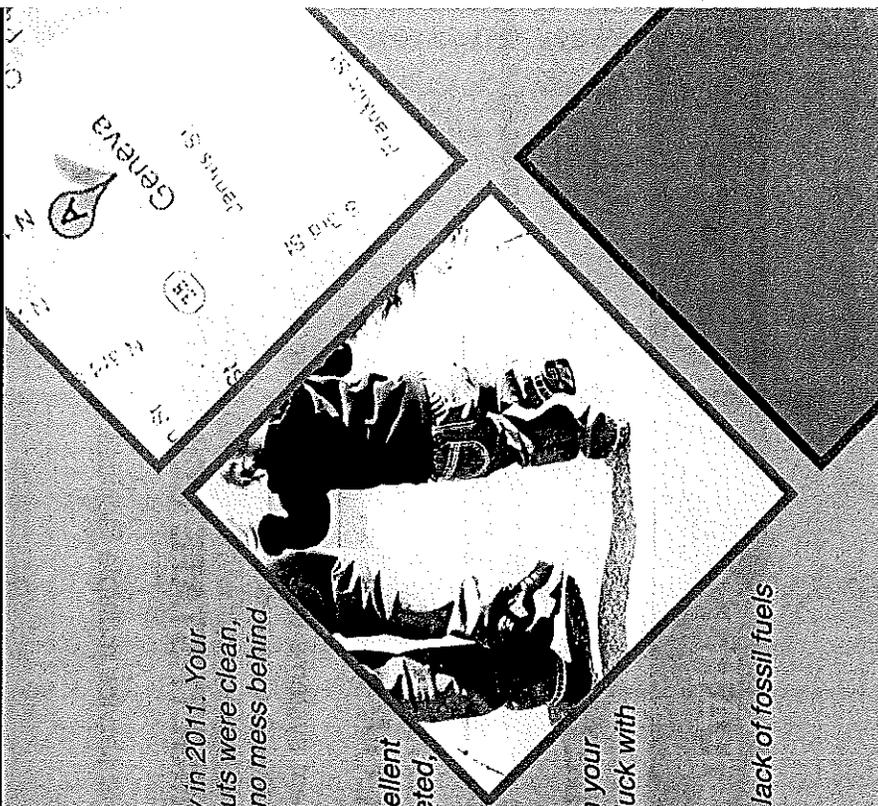
Gary McBride, Executive Assistant - Facilities; Parking & Transportation Services- University of Minnesota

"I have heard nothing but positive feedback on your work...If I wasn't confident in your abilities and satisfied with your work, I wouldn't keep recommending you. Good luck with your growing business."

Dan Winker, City Engineer - Lake Geneva, WI

"...This method of repair is, in my opinion, a very sustainable process due to the lack of fossil fuels and materials needed as compared to removal and replacement."

Tom Turchi, City Engineer - Marshfield, WI



The Sidewalk Sawing Specialists



Contact: Stephen Kornacki
(920) 636-8231
stephen@notrippin.com
www.notrippin.com

PROPOSAL ACCEPTANCE AGREEMENT

Thank you for opportunity to serve you! Safe Step LLC proposes a trip hazard removal program with City of Hartford based on the following:

City of Hartford will provide:

- o Signed copy of the Proposal Acceptance Agreement
- o Final demolish & replace bid price
- o Responsible for marking all shaving trip hazards and provide a list of identified hazards

Safe Step will perform:

- o Survey of identified trip hazards to be shaved and the price to repair those hazards
- o An ADA compliant saw-cut removal of identified or criteria matched trip hazards in areas directed by the city. Each hazard will be repaired with a 12:1 cut slope ratio

Financial Parameters:

Safe Step will charge at a rate of:

-3/4"-1 1/8" XC	\$1.95 Sq./Ft
-1 1/4"-2" XC	\$2.60 Sq./Ft
-3/4"-1"	\$2.65 Sq./Ft
- 1 1/8"-1 1/2"	\$3.40 Sq./Ft
-1 5/8"-2"	\$3.80 Sq./Ft

*XC denotes two panels being saved

- o Safe Step will not charge over 80% of the final demolish & replace bid price for each hazard
- o Safe Step will provide an invoice for payment when the project has been completed. Payment in full is due 15 days after the invoice is received
- o Interest will be charged after due date at a rate of 1.5% per month

If this proposal is acceptable, please select the desired program option, sign below, and fax (866-479-1069) or email (stephen@notrippin.com) a copy of this page to Safe Step. We will contact you upon receiving this proposal acceptance agreement form.

Authorizing Acceptance of Proposal: _____

Date: ___/___/___ Proposal #160130

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FOR

INFORMATIONAL

PURPOSES

ONLY

CITY OF HARTFORD
MONTHLY TREASURER'S REPORT
JANUARY 2016

City Bank And Investment Accounts

Bank Accounts:

First National Bank

Concentration Account Acct# 12555901 Average Monthly Balance \$2,463,661

First Bank Financial Centre

DOD Rehab Loan Fund Acct Acct# 55001017 Average Monthly Balance \$358,806

Landmark Credit Union

DOD Comm Revit Loan Fund Acct Acct# 0131028243 Average Monthly Balance \$395,084

Investments:

Local Government Investment Pool Current Balance \$17,253,522

Dana Investment Services (U.S. Government Agency Investments) Current Balance \$10,867,526

Certificates of Deposit At Local Banks Current Balance \$7,000,000

Respectfully submitted,



Dawn Timm
Finance Director/Treasurer

HARTFORD CITY TAXI TRANSPORTATION REPORT

MONTH/YEAR: January 2016

TOTAL PASSENGERS: 1623 **TOTAL MONTHLY REVENUE:** \$5,223.00

PASSENGER INFORMATION

Senior: City: 432/2wc
Out of Town: 2

Handicap: City: 192/4wc
Out of Town: 0

Children: City: 7
Out of Town: 0

Regulars: City: 968
Out of Town: 16

Waits (Total Minutes): 260

Package Pickups: 2

Taxi Trips: 1528

Shared Rides: 649

Wheelchair Trips: 6

HOURS INFORMATION

Loaded Hours/Minutes: 195.6

Deadhead Hours/Minutes: 264.0

TOTAL HOURS/MINUTES: 459.6

FARE INFORMATION

Base Fares: \$5,039.50

Out of Town Fares: \$41.25

Wait Chgs: \$65.00

Package Pickup Chgs: \$12.00

No Show/COA Chgs: \$65.25

Taxi Tickets Sold: \$1,036.00

of Sheets sold: 43

of Taxi Tickets collected: 416

MILEAGE INFORMATION

Loaded City Miles: 3363.8

Loaded Out of Town Miles: 20.4

Deadhead Miles: 2077.9

TOTAL MILES: 5462.1

TOTAL FUEL USED: 354.762

FLEET INFORMATION

Unit #1 - 2014 Dodge Caravan

Unit #5 - 2010 Dodge Caravan

Unit #7 - 2007 Chevy Uplander

Unit #9 - 2011 Dodge Caravan

GOLD

A W A R D

PROJECTS OF DISTINCTION 2015

SITWORK

OWNER: CITY OF HARTFORD / DESIGNER: JASON W. SCHALL / DESIGN FIRM: CITY OF HARTFORD

WONDRA CONSTRUCTION INC.

IRON RIDGE, WI



The Hartford Mill Pond Bulkhead Replacement Project consisted of replacing 1,000 feet of old timber walls with 2,000-lb. retaining wall blocks and installing 7,000 tons of field stone riprap. To keep the work area in an active river bottom dry, Wondra coordinated closely with an upstream dam for Pike Lake. The erosion control and draw down of the pond required a very detailed work plan to satisfy DNR requirements. All work was performed from the river bottom due to limited access from above. Wondra worked closely with the City of Hartford to create an aesthetically pleasing project in a safe, efficient manner.

HARTFORD MILL POND BULKHEAD WALL REPLACEMENT PROJECT

HARTFORD, WI



Wisconsin Chapter

MEMBERS USED:

Aring Equipment, Benes & Krueger, S.C., County Materials Corporation, Positioning Solutions Co., Richards Insurance, SIA Insurance Services, Town & Country Construction Inc.